



**Meeting Summary, October 10th, 2018**  
**Meeting Location – Oregon Public Health Lab, Hillsboro, Oregon**

<b>OTAC Members</b>			
<i>Marsha Farooqui</i>	<i>Portland Water Bureau</i>	2018	<i>Present</i>
<i>Rory White</i>	<i>Consultant, Analytical Labs, OELA</i>	2018	<i>Present</i>
<i>Steve Thompson</i>	<i>Clean Water Services</i>	2018	<i>Present</i>
<i>Chuck Lytle</i>	<i>City of Portland</i>	2019	<i>Present</i>
<i>William Michalek</i>	<i>Umpqua Testing Service, OELA</i>	2019	<i>Present</i>
<i>Darrell Auvil, Secretary</i>	<i>Apex Labs</i>	2019	<i>Present</i>
<i>Derek Tanner</i>	<i>Pixis Labs</i>	2020	<i>Present</i>
<b>ORELAP STAFF:</b>			
<i>Dr. John Fontana</i>	<i>OHA/Public Health Lab Director, OEG</i>	<i>Not Present</i>	
<i>Stephanie Ringsage</i>	<i>OHA/ Lab Compliance Manager</i>	<i>Present</i>	
<i>Brian Boling</i>	<i>DEQ, ORELAP Exec. Group</i>	<i>Not Present</i>	
<i>Kathleen W.</i>	<i>Dept. of Ag., ORELAP Exec. Group</i>	<i>Not Present</i>	
<i>Lizbeth Garcia</i>	<i>ORELAP Assessor</i>	<i>Present</i>	
<i>Ryan Pangelinan</i>	<i>ORELAP Assessor</i>	<i>Present</i>	
<i>Alia Servin</i>	<i>ORELAP Program Administrator</i>	<i>Present</i>	
<i>Steve Jetter</i>	<i>ORELAP Assessor</i>	<i>Present</i>	
<b>GUESTS:</b>	<i>Kyle Grogan and Kim Ramsay (Nielson Research)</i>		
	<i>Keith Chapman (frmr City of Salem), Gary Ward (frmr ORELAP PM), Dennis Morgan (Renewable Res. Group)</i>		

1. **Welcome / Additions to Agenda:** Meeting called to order at 10:10.
2. **Review of last meeting summary:** Minutes were approved.
3. **ORELAP Update:** Now have 4 assessors with the October 1<sup>st</sup> hiring of Steve Jetter from DEQ, formerly organics analyst. Current expertise in organics, but eventually will be trained in all / most fields.  
 Alia produced graphs regarding ave. # days from assessment to initial ORELAP report and also a 2<sup>nd</sup> graph showing the number of assessed labs/month. The last 4 months show the # of days to initial reporting is well below 30 day TNI benchmark. April and May were the last 2 months over 30 days. Looks like we are on a good path currently.  
 11 labs are currently in the 24-30 month window between on-site assessments, 4 of them are scheduled for upcoming assessments. PWB is still over 30 months, but was scheduled for October Assessment. The 24 month cycle is for full assessments, partials don't count.  
 All Cannabis labs are 24 months, or less.  
 If ORELAP can assess 4 or 5 labs / month, this will get them caught up to 24 month cycle.

- 3. ORELAP cont'd.** Stephanie is working on business plan, getting some help from Andy. Need to budget for complaints and time spent on those. Going to assess ALL items under ORELAP thru February, to document time spent on everything they do. They will be counting time down to the minutes. I think Stephanie wants to continue past February with this evaluation/time counting. This will allow them to warrant an appropriate amount of funding and staff. ORELAP received some supplemental funding from drinking water program. ORELAP did ask for monies/support from OLCC. ORELAP is unable to address language changes in Statute/Rule to add more “teeth” to their compliance until above assessment is completed and ORELAP is closer to being caught up. Hoping to address changes in March regarding Fee changes, wording to the rules. Enforcement requires a Statute/Rule change? Dennis M. wanted to start that process now, but Stephanie says they are not ready to do so. Question was posed, “is enforcement under OHA or ORELAP?” Either way, language is weak on enforcement. 2 successful PTs are required per year for labs. No less than 5 months apart, but not more than 7 months based on date analyzed. Dennis M wanted to know how the public is notified of a failure in drinking water. ORELAP website updates DW certifications only. Send emails to ORELAP with questions and/or complaints, they will reply. Lizbeth has recently been in contact with labs for advice and/ or discussion. ORELAP drinking water certification program is to be assessed by EPA on Feb. 4/5<sup>th</sup>. ORELAP is prepared to do Cannabis Sampling on-site assessments. Dennis posed question about requiring Wastewater labs to be accredited (Chuck was smiling inside ☺) no further discussion. ORELAP stance is “neutral” Chuck noted that Assessors need to be careful in their assessments when citing CFR 136 vs. CFR 141. Chuck was also impressed with his recent audit by ORELAP. 3 day audit had a good discussion. Thought they were thorough and fair.
- 4. Cannabis-** Lizbeth noted there are new Cannabis rules coming in November. She recommends input from the group. Derek noted that the recently formed Cannabis Group folded, there is no organized Cannabis Labs Group at this point.
- 5. OTAC --** Question posed, what are ORELAP / Exec. Group(OEG) expectations from OTAC? Dr. Fontana wanted to make the meeting, but could not. Does OTAC want to submit letter to OEG?  
 Requesting 1/year attendance from OEG.  
 Expectations of the OTAC group  
 Expectations of new members.  
 ---Dennis and Marsha are going to draft a letter.  
 Should we submit a letter to OEC regarding expectations?  
 OTAC role should be to support ORELAP staff and program to ensure its success and laboratory compliance.  
 Need to have open communication about difficulties/technical issues that arise in lab community regarding TNI requirements.  
 Informing labs about specific requirements. OELA can do this in the lab community. OTAC does not have a specific database for this.  
 Chuck suggested adding a standing agenda item, “What does ORELAP want to discuss?”  
 If new rules or interpretation(s) of rules are to be implemented, OTAC would like to have an

5. **OTAC cont'd:** open discussion, prior to its implementation/enforcement. Kim suggested that we utilize OTAC group to write them.  
 Can ORELAP post new comments and interpretations?  
 TNI requires OTAC type program.  
 Chuck very much disapproved of Dennis Wells' denial of position on OTAC. He felt it should have been discussed, in private, with Dennis prior to a "public firing". Could have been better dealt with.  
 Need to discuss Vice Chair position on OTAC, will need to modify by-laws. Derek Tanner was interested in position.  
 Chuck, Stephanie and Rory will review and finish up by-laws changes.  
 OTAC notes should be distributed within 2 weeks of the meeting.  
 Email distribution list must be maintained.
  
6. **Drinking water** - EPA lead/copper says you must preserve within 14 days of sampling. DW gave no opinion. ORELAP says it is 14 days.
  
7. **OTAC Membership:** Marsha Farooqui from PWB was nominated by Rory for the new Chair. 2<sup>nd</sup> by Darrell. Voted and approved by OTAC, thank you Marsha!!!! And good luck.  
 Dennis Morgan from Renewable Resources Group was nominated by Chuck for OTAC membership. Rory 2<sup>nd</sup>.  
 Kim Ramsay from Nielson Research also nominated by Chuck for OTAC, Rory 2<sup>nd</sup>.  
 Dennis and Kim were voted on by OTAC, and approved. They will be presented to OEG for approval/disapproval.  
 Rory, Steve, and Marsha have terms that are expiring, also to be presented to OEG for approval.  
 All members need to send Bios to Marsha.  
 Question posed late in the meeting if we wanted to hold a position open for 2<sup>nd</sup> cannabis lab?  
 Was not discussed further.
  
8. **Announcements:** Short School in March. Kristen Thomas and Chuck are potentially co-presenting, but not firm, they may not. OTAC/ORELAP who would/will present something?

**Meeting Schedule 2018/19:**

- PHL, Hillsboro – December 13<sup>th</sup>, 2018**
- Salem WWTP – February 14<sup>th</sup>, 2019**
- PHL, Hillsboro – April 11<sup>th</sup>**
- Salem WWTP – June 13<sup>th</sup>**
- PHL, Hillsboro – August 22<sup>nd</sup>**
- Salem WWTP – Oct. 10<sup>th</sup>**
- PHL, Hillsboro – December 12<sup>th</sup>**